



# SRIKRISHNA COLLEGE

Bagula ○ Nadia ○ W. B. ○ India

ESTD. : 1950 ○ Govt Sponsored



Affiliated to the University of Kalyani

Re-accredited by NAAC, Grade-B+ (Cycle-III)

## Action Taken Report (ATR) on Student Feedback 2024-25

### A. Laboratory Equipment

- A comprehensive laboratory audit was conducted by departmental committees to identify missing, outdated, and non-functional equipment.
- High-usage instruments were prioritized; minor repairs and recalibration were completed, and unusable items were reported for replacement.
- Updated laboratory equipment inventories were prepared and shared with faculty and students to ensure transparency and optimal utilization.
- A phased modernization plan has been drafted, proposing procurement through institutional funds and potential alumni/industry sponsorship.

### B. Syllabus Coverage: Discussed in the Academic Council Meeting

- Weekly syllabus progress tracking mechanisms were introduced at the department level to monitor timely completion of courses.
- Faculty members scheduled remedial, bridge, and extra classes to cover incomplete or difficult modules.
- Blended learning practices (use of digital notes, recorded lectures, and LMS support) were initiated to supplement classroom teaching.
- Periodic internal teaching audits were planned to ensure uniform syllabus delivery across sections.

### C. Extra-Curricular Activities

- A student interest survey was conducted to identify preferred co-curricular activities. Cultural Club was launched in this regard.
- Departments encouraged student participation in cultural, academic, and social outreach activities.
- Proposals were initiated to promote participation in inter-college competitions.

### D. Infrastructure & Facilities:

- A rapid audit of facilities was carried out focusing on cleanliness, drinking water availability, seating arrangements, and common areas. Adequate drinking water facilities for students will be arranged.
- Cleanliness drives were implemented with visible outcomes; minor repairs in classrooms and common spaces were completed.
- A long-term infrastructure upgradation plan was incorporated into institutional budgeting. Already the work has been started.
- Planning initiated to upgrade digital grievance/complaint redressal system to enable real-time reporting and monitoring.

### E. Evaluation Fairness

- Standard evaluation rubrics were developed and grading criteria were communicated to students in advance as per guidelines given by the University of Kalyani.
- Faculty development Programmes were conducted on objective and transparent assessment practices.
- Anonymous student feedback on evaluation fairness was collected and reviewed at Academic Council Meeting.



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#### Additional Improvement:

- **Digital Enhancement:** Decision taken to emphasise ICT-enabled teaching through interactive platforms, smart classrooms, and centralized e-content repositories.
- **Sustainability Projects:** Leveraging high eco-friendly approval (96%) to launch student-led green initiatives such as campus cleanliness drives, Plantation and energy conservation projects through sensor-based technology have been initiated.
- **Wellness Programs:** Introduction of mental health awareness sessions, counselling support, and career guidance programs through Mental Health Club have been initiated.

*Chosh* 23.12.2025

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## Action Taken Report (ATR) on Parent Feedback 2024-25

### A. Physical Security:

- A comprehensive campus safety audit was conducted covering lighting adequacy, entry-exit points, surveillance gaps, and access control systems by Safety Audit Committee (Ramu, Bishwa) in coordination with Building Committee.
- Additional lighting fixtures were installed in identified low-visibility areas to enhance night-time safety.
- Visible security presence was increased during peak hours, and emergency contact numbers were displayed at prominent locations across the campus. Decisions have been taken in Governing Body Meeting to put security personnel in Science Block.
- Planning and budgeting were initiated for installation of more CCTV cameras at strategic points.
- Periodic safety drills and awareness sessions have been proposed for students and staff.

### B. Administrative Cooperation

- Customer-service sensitization sessions were conducted for administrative staff to improve responsiveness and communication with parents.
- Standard operating procedures (SOPs) were drafted to ensure uniform handling of parent queries and requests.
- Long-term planning initiated to link administrative performance reviews with parent satisfaction indicators.

### C. Infrastructure & Resources

- A detailed audit of library resources, laboratory facilities, and IT infrastructure was carried out by designated committees.
- Key laboratory equipment requiring immediate attention were repaired or replaced, ensuring minimal disruption to academic activities.
- Internet bandwidth was upgraded, and access to e-library and digital learning resources was expanded for students and faculty.
- A phased infrastructure modernization plan was prepared, emphasizing digital integration and industry-supported laboratory development. A new building construction is already going on.

### D. Counselling & Academic Progress

- Existing mentoring systems were strengthened with structured academic feedback mechanisms.
- Regular parent-teacher meetings were conducted to discuss student progress, attendance, and academic concerns.
- Counselling sessions were introduced to address academic stress, behavioural issues, and career-related concerns.
- Planning initiated to institutionalize early-intervention support programs involving certified professional counsellors.

### E. Co-curricular & Career Development



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- Collaborations with alumni and industry professionals were initiated to support skill-building programs and student competitions. The whole process is monitored by Skill Enhancement Committee and Career Counselling Committee.
- Cultural Club and Three to four new student WhatsApp groups were introduced focusing on leadership, innovation, cultural activities, and career readiness.
- Career development workshops, including resume writing, interview skills, and employability training, were conducted.

#### F. Parent Engagement

- Structured and formal communication channels were established to ensure consistent interaction with parents.
- Parent-teacher meeting formats were standardized, and systematic feedback collection mechanisms were implemented.

#### Additional Improvement:

- Initiatives have been taken for strengthening **industry linkages** to enhance placement opportunities, internships, and curriculum relevance.
- Emphasis have been given to improve institutional visibility through **transparent reporting and alumni-led initiatives**.

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## Action Taken Report (ATR) on Alumni Feedback 2024-25

### A. Canteen Facilities

- Hygiene and food-quality audits were conducted involving faculty representatives and student members.
- Vendors were instructed to strictly follow cleanliness, food safety, and quality standards.
- Menu options were reviewed and upgraded to include healthier and affordable choices.
- Regular monitoring mechanisms were introduced to ensure sustained hygiene practices.
- Planning initiated for canteen renovation and introduction of a digital feedback system by the end of the academic year.

### B. Training & Placement

- Industry collaboration efforts were strengthened through outreach to local employers and alumni professionals.
- Placement boot camps focusing on aptitude, communication, and interview skills were conducted.
- Employer interaction sessions and alumni-led mentoring programs were organized.

### C. Extra-Curricular Activities

- Existing clubs were reviewed and reorganized to ensure relevance and student engagement.
- Three high-impact clubs were activated within the stipulated timeline, with structured activity calendars.
- Inter-departmental cultural, literary, and technical events were encouraged.
- Proposals initiated to institutionalize student-led programs and organize inter-college festivals.

### D. Library & Curriculum

- High-demand textbooks, reference materials, and competitive exam resources were procured.
- Subscriptions to e-journals, e-books, and digital databases were expanded to support blended learning.
- Faculty members aligned course delivery with emerging industry needs and skill requirements.
- Plans were formulated for annual curriculum review involving all stakeholders.

### E. Infrastructure & Laboratories

- Urgent infrastructure repairs were identified and addressed, including classroom and laboratory facilities.
- Critical laboratory tools and equipment were replaced or repaired within the specified period.
- A phased upgradation plan was prepared for modernizing laboratories.
- Industry partnerships were explored for the supply and sponsorship of advanced equipment.
- Tenders have been placed to procure essential laboratory equipments.

### F. Skill-Oriented Courses

- Skill gaps were identified through student feedback and academic review.
- Several workshops and seminars were conducted with active alumni mentors focusing on employability skills and practical training.
- Planning initiated for collaboration with corporate trainers to offer certification-linked courses.



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## G. Fee Structure & Grievance Redressal

- Fee structures were reviewed and communicated clearly to students through notices and institutional platforms.
- An online grievance redressal portal is already in the college website to ensure transparency and real-time tracking of complaints.
- Defined timelines for grievance resolution were established to improve responsiveness.

## Additional Improvement:

- Planning has been placed to Leverage high alumni willingness (92%) to establish structured mentorship, donation, internship, and career guidance programs.
- College always promotes alumni success stories to motivate current students and improve institutional visibility.
- Expansion of blended learning practices using digital platforms to strengthen academic engagement has been planned.

*R. hosh* 23.12.2025

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## Action Taken Report (ATR) Teacher Feedback 2024-25

### A. Cleanliness & Maintenance

- A structured facility audit mechanism was introduced to assess cleanliness and maintenance needs across academic and common areas.
- Deep-cleaning drives were carried out in high-traffic zones such as classrooms, corridors, washrooms, and entry points.
- Standardized daily and weekly maintenance checklists were implemented and monitored by designated staff.

### B. Medical & Emergency Readiness

- A Health and Safety Sub Committee was constituted to oversee medical preparedness and emergency response planning.
- Basic infirmary facilities were set up with essential first-aid kits and emergency medical supplies.
- Emergency contact numbers and response protocols were prominently displayed across the campus.
- Basic first-aid and emergency response training sessions were conducted for faculty and non-teaching staff.
- Long-term planning initiated for clinic tie-ups, periodic emergency drills, and staff certification in emergency care.

### C. Laboratory Support

- A comprehensive audit of laboratory inventory and equipment maintenance schedules was conducted.
- Critical instruments requiring immediate attention were repaired to ensure uninterrupted practical sessions.
- Timely procurement and replenishment of consumables were ensured through revised stock monitoring practices.
- A phased equipment upgradation plan was prepared, exploring alumni contributions and industry sponsorships.

### D. Library Resources

- Demand-driven procurement mechanisms were introduced in coordination with all the departments to align acquisitions with student and faculty needs.
- Priority textbooks, reference materials, and competitive examination resources were acquired.
- Transparency in the book-ordering and procurement process was improved through display and communication mechanisms.
- Plans initiated to launch an institutional e-library with a dedicated annual budget for digital resources.

### E. Employability & Skill Development

- Industry-academia interactions were strengthened through collaborations with professionals and alumni.
- Guest lectures, workshops, and short-term certificate courses focusing on soft skills and employability were conducted.
- Proposals were developed to embed employability-focused modules into the academic curriculum.



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## F. Environment & Waste Management

- A formal institutional sustainability policy was drafted and circulated among stakeholders.
- Waste segregation practices were initiated with separate bins and awareness campaigns for students and staff.
- Environmental awareness programs and cleanliness drives were conducted regularly in coordination with the NSS.
- Long-term planning initiated for composting units. Institution already has functional rainwater harvesting systems, and annual green audits mechanism.

## Additional Improvement:

- Expansion of digital record management systems to enhance transparency, consistency, and ease of access have been planned.
- Formation of cross-functional taskforces to accelerate implementation, monitoring, and accountability across initiatives have been done.

*Bhosh* 23.12.2025

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